

# **Western Australian Deputising Medical Service Inc. (WADMS)**

## **Privacy Policy**

**PLEASE READ.**

**YOUR USE OF THIS SITE IS SUBJECT TO THE FOLLOWING PRIVACY POLICY STATEMENT AND TERMS OF SERVICE.**

### **INTRODUCTION**

This privacy policy & terms of service applies to the web site, web pages, applications, blogs, social networks and social network "tabs", and other online or wireless offerings that post a link to this Privacy Policy, whether accessed via computer, mobile device or other technology (collectively, "Sites"). The Sites are operated by WADMS (Western Australian Deputising Medical Service Inc) ABN 67 475 694 782.

This Privacy Policy & Terms of Service (TOS) applies to information that you provide to WADMS by any means, including via the Site, or by use of other services that may be provided by other means or media.

We may review and update this Privacy Policy and/or Terms of Service periodically to take account of new laws and technology. All personal information held by us will be governed by the most up-to-date version of this Privacy Policy posted on our website.

WADMS (Western Australian Deputising Medical Service Inc) is subject to the Privacy Act (1988) of the Commonwealth of Australia and this policy statement has been prepared to inform you of your rights under the Privacy Act

### **CONTACT US**

Please contact us to ask for access to your information or if you have a complaint concerning your information privacy or if you would like more information about our approach to privacy - [administration@wadms.org.au](mailto:administration@wadms.org.au).

### **PERSONAL INFORMATION COLLECTED**

Personal information collected by us from you may include your name, postal and email

address, date of birth, contact details including telephone numbers (landline and mobile) and gender.

### **INFORMATION COLLECTED AUTOMATICALLY AS YOU ACCESS AND USE THE SITES**

WADMS may automatically collect certain non-personal information about your use of its site and Services. WADMS might collect, among other things, information concerning the type of Internet browser or computer operating system you are using, the domain name of your Internet service provider, your "click path" through the WADMS site or "click-through" from an e-mail, the website or advertisement that was linked to or from the WADMS site when you visited, and your IP address. To do this, WADMS may use cookies and other technology (see below). If you are visiting our site using our wireless Service, we may also automatically collect information such as the type of wireless device you are using, your mobile identification number (assigned by your telecommunications carrier) and telecommunications carrier. The information collected about your use of the Sites and Services, and information provided through these technologies, will be anonymous.

### **COOKIES AND RELATED TECHNOLOGY**

WADMS website, and some Services and advertisements may contain "cookies," clear gifs (also known as web beacons or web bugs), or similar technology. A cookie is a piece of data that is sent to your Internet browser, which will store the cookie on your computer if your browser is enabled to accept cookies. Web beacons assist in the delivery of cookies and the collection of information which is not personal information, such as "click path" and other data as described above.

WADMS uses cookies, clear gifs, frames, server log analysis and other technologies as they are developed to customise your experience with our sites and Services.

### **SPECIAL NOTICE REGARDING CHILDREN UNDER 13**

WADMS will not knowingly collect, maintain, or disclose any personal information from a child under 13 without first obtaining consent from that child's parent or legal guardian.

If you are the parent or guardian of a child under 13, and your child would like to participate in certain Services that WADMS has chosen to make available, it is the parent or guardians responsibility to know what your child is accessing and grant them approval to proceed and WADMS takes no responsibility.

## **HYPERLINKS TO AND FROM OTHER SITES**

WADMS site may frame, and/or contain links to, or advertisements about, non-WADMS websites. Other sites may also reference, advertise, or link to the WADMS site. WADMS does not endorse or sponsor other websites, is not responsible for the privacy practices or the content of non-WADMS sites, expressly disclaims any statements or assertions made on such websites, and denies all liability associated with your use of, and the content on, such other sites and advertisements.

## **SOCIAL MEDIA POLICY**

WADMS exercises openness and transparency at all times. We always welcome your feedback and encourage discussion to be posted on our Facebook page.

By posting on the WADMS (Western Australian Deputising Medical Service) Facebook page ([facebook.com/wadms](https://facebook.com/wadms)), this constitutes your acceptance and agreement to all terms, conditions and/or notices as determined and updated periodically by WADMS.

WADMS treats all feedback (positive & negative) very seriously and we strive to follow up and address any issues as quickly as possible. Should any serious issue arise that requires immediate attention, please contact Trudy Mailey directly by email ([administration@wadms.gov.au](mailto:administration@wadms.gov.au)) or telephone (08) 9321 9133 and ask to be transferred.

WADMS management reserves the right not to engage and discuss issues of a serious nature on the WADMS Facebook page. All posts deemed to breach this policy in the opinion of WADMS will be removed from the page, as will any comments that are of an inappropriate, defamatory, unlawful or discriminatory nature.

## **PATIENT ACCESS TO THEIR HEALTH RECORDS**

Legislation requires that a request for access to a medical record must be made by the patient in writing. Please contact WADMS during business hours on (08) 9321 9133 and we will assist with your enquiry.